

HANDLES4U RETURNS FORM

Please accompany your return with this form



Tel: 01252 314766
 Fax: 01252 314686
 Email: Enquiries@handles4u.co.uk

| | |
|--|--|
| <p>ORDER DETAILS:</p> <p>How order was placed:.....</p> <p>Order Date:...../...../.....</p> <p>Invoice/Order No:.....</p> <p>Payment method:.....</p> | <p>CUSTOMER DETAILS:</p> <p>Name:.....</p> <p>Address:.....</p> <p>.....</p> <p>..... Post Code.....</p> <p>Phone No:.....</p> <p>Email:.....</p> |
|--|--|

Please complete details of the item(s) you are intending to return and select a reason for returning.
 (If you wish to explain in more detail why you are returning an item, please use a separate sheet and attach to form)

| No | Item Description | Quantity | Price |
|----|------------------|----------|-------|
| 1 | | | |

ORDERED WRONG ITEM
 WRONG ITEM SENT
 NOT AS DESCRIBED
 FAULTY
 NO LONGER REQUIRED
 How would you like us to deal with your return?
 ISSUE ME A REFUND
 ISSUE A REPLACEMENT

| No | Item Description | Quantity | Price |
|----|------------------|----------|-------|
| 2 | | | |

ORDERED WRONG ITEM
 WRONG ITEM SENT
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| No | Item Description | Quantity | Price |
|----|------------------|----------|-------|
| 3 | | | |

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| No | Item Description | Quantity | Price |
|----|------------------|----------|-------|
| 4 | | | |

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| No | Item Description | Quantity | Price |
|----|------------------|----------|-------|
| 5 | | | |

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| No | Item Description | Quantity | Price |
|----|------------------|----------|-------|
| 6 | | | |

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How would you like us to deal with your return? ISSUE ME A REFUND ISSUE A REPLACEMENT

TERMS & CONDITIONS:

We accept returns by post or courier (*if using post please use a type of tracking/cover, as we cannot be held responsible for items lost or damaged in transit*) to the address adjacent within 28 days of receipt of order (*if the items are incorrect, faulty or damaged this will defer the 28 day period*). Please return items within a safe and secure package, with the item(s) original labels, in a new or unused condition, so we are able to re-sell the item(s) (*if the returning item(s) look as though they have been used, or damaged, we cannot provide a refund*). Please include a copy of the filled out form with the returned item(s), as failure to do so may result in the return request being delayed.

If the item(s) are being returned at your discretion, it is the customer's responsibility to pay for the postal/courier charges.

Once item(s) have been received and approved for refund, depending on payment method used refunds may take up to 5 to 10 working days to complete.

PLEASE RETURN PACKAGES TO:

Handles4u and Bridges Trading Co Ltd
 Mail Order Returns
 6 Elms Road
 Aldershot
 Hampshire
 GU11 1LJ

Tel: 01252 314766

Fax: 01252 314686

Email: enquiries@handles4u.co.uk

Office hours: Monday to Friday, 7:30am to 5:00pm (excluding Bank Holidays)

Additional info: